

BOARD FOR BRANCH PILOTS
Committee MEETING
MINUTES
****Hybrid Meeting - In Person & Virtual ****

The Virginia Board for Branch Pilots Committee met (in person) on Tuesday, February 16, 2021, at the Virginia Port Authority, 600 World Trade Center, Norfolk, Virginia, with the following members present:

Captain J.W. Whiting Chisman, III
Michael W. Coleman
Christine N. Piersall

Staff present for all or part of the meeting were:

Mary Broz-Vaughan, Director (in person)
Kathleen R. Nobsch, Executive Director (in person)
Johnathan Darden, Director of Investigations - Central Operations (virtually)
Bonnie Davis, Administrative Assistant (virtually)

Elizabeth Peay from the office of the Attorney General was present (virtually).

Members of the audience included:

Mark Coberly, Manager, Maritime Law Department, Representative from Vandeventer Black (in person) and Paul Kirchner, Senior Counsel of the American Pilots' Association (virtually).

Ms. Piersall, President, called the Committee meeting to order at 10:29 a.m. **Call to Order**

William Burket, Jr. of the Virginia Port Authority advised the Board of the emergency evacuation procedures. **Safety**
Evacuation
Instructions

Ms. Nobsch reminded the Board members and meeting attendees of COVID-19 safety procedures.

Captain Chisman moved to approve the agenda as presented. Mr. Coleman seconded the motion which was unanimously approved via roll call vote by Messrs., Mme. and Captains: Chisman, Coleman, and Piersall. **Approval of**
Agenda

There were no public comments. **Public Comment**
Period

Ms. Nobsch introduced Mark Coberly and Paul Kirchner.

A discussion took place regarding notification letters, the process of investigating emergency incidents, tainting of board members, summary suspensions, Board regulations and Virginia statutes. **Review of Counsel's Legal Advice**

After discussion, Mr. Coleman requested additional legal guidance to assist the Committee. He will submit a written request outlining information he wishes to receive from counsel.

The Committee will meet again on March 2, 2021 at 10:30 a.m.

Conflict of Interest forms and travel vouchers were completed by all members present. **Conflict of Interest Forms and Travel Vouchers**

There being no further business, the meeting was adjourned at 12:16 p.m. **Adjourn**


Christine Piersall, President


Mary Broz-Vaughan, Secretary

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: J.W. Whiting Chisman III
2. Title: Board Member
3. Agency: Board for Branch Pilots
4. Meeting/IFF Date: Board Meeting February 16, 2021

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.

J.W. Whiting Chisman III
Signature

3-2-21
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Michael W. Coleman
2. Title: Board Member
3. Agency: Board for Branch Pilots
4. Meeting/IFF Date: Committee Meeting February 16, 2021

5. I have a personal interest in the following transaction:

N/A

Nature of Personal Interest Affected by Transaction:

N/A

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

N/A

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.

Michael W. Coleman
Signature

2/25/21
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Christine N. Piersall
2. Title: Board Member
3. Agency: Board for Branch Pilots
4. Meeting/IFF Date: Committee Meeting February 16, 2021

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.

Christine Piersall
Signature

2/23/2021
Date